${court}

CASE NO.: ${casenumber}

In the matter between:

**${onepname}** ${firstplaintiff}Plaintiff

${twop}

**${twopname}** Second Plaintiff

${/twop}

${threep}**${threepname}** Third Plaintiff

${/threep}

${fourp}**${fourpname}** Fourth Plaintiff

${/fourp}

${fivep}**${fivepname}** Fifth Plaintiff

${/fivep}

${sixp}**${sixpname}** Sixth Plaintiff

${/sixp}

${sevenp}**${sevenpname}** Seventh Plaintiff

${/sevenp}

and

**${onedname}** ${firstdefendant}Defendant

${twod}

**${twodname}** Second Defendant

${/twod}

${threed}**${threedname}** Third Defendant

${/threed}

${fourd}**${fourdname}** Fourth Defendant

${/fourd}

${fived}**${fivedname}** Fifth Defendant

${/fived}

${sixd}**${sixdname}** Sixth Defendant

${/sixd}

${sevend}**${sevendname}** Seventh Defendant

${/sevend}

${eightd}**${eightdname}** Eighth Defendant

${/eightd}

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

1  
  
1

**UPDATED PRE-TRIAL MINUTE**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

1. A further pre-trial meeting was held between the parties as follows:

For Plaintiff: [Plaintiff’s Attorney’s name and firm]

For Defendant: [Defendant’s Attorney’s name and firm]

Date: [Date]

Format: [Via virtual platform/email]

1. Nature of the matter: **[CLAIM FOR PAYMENT OF DAMAGES]**
2. Matter proceeding on: **[MERITS(LIABILITY) AND QUANTUM]**
3. The matter last came before the Court on [date] and was postponed to [date] in order to comply with the time table as set out in the Minute of [date].
4. Further compliance:
   1. [The Plaintiff is to deliver its expert reports by no later than date].
   2. [The Defendant to file its expert reports by no later than date].
   3. [Requests for trial Particulars, if any, shall be delivered by no later than date].
   4. [Replies thereto are to be delivered by no later than date].
5. The parties’ legal representatives are to meet on or before [date] for purposes of narrowing issues and with a view to having the matter declared trial ready.
6. In the circumstances, the parties request that the Uniform Rule 37(8) conference be postponed to the first available date after **[date]** at which conference compliance will be reviewed by the case management Judge and further directions be made as appropriate.

**DATED AT ${location} THIS \_\_\_ DAY OF ${month} ${year}.**

ON BEHALF OF PLAINTIFF:

**[Attorney for Plaintiff]**

ON BEHALF OF DEFENDANT:

**[Attorney for Defendant]**